

United Nations Statistics Division Workshop
CountryData – Technologies for Data Exchange

UNCC Bangkok, 18 – 22 March 2013

Information for Participants

Note by the UNSD-DFID project team

I. General

1. The workshop on CountryData – Technologies for Data Exchange is scheduled to be held at the United Nations Conference Centre (UNCC), in Bangkok, from 18 – 22 March 2013.
2. The opening of the session will take place at 9:00AM on Monday, 18 March by Mr. Zoltan Nagy, in meeting room H, UNCC. All subsequent meetings will be held from 0800 hours to 1200 hours and 1300 hours to 1600 hours.

II. Registration and identification badges

3. Participants are requested to register and obtain meeting badges at the registration counter, located on the ground floor, UNCC, from 8:00 hours to 9:00 hours on the opening day of the event. Participants who are not able to register during the time indicated above are requested to do so upon their arrival at UNCC before going to the conference room. Only the names of duly registered participants will be included in the list of participants.

4. For identification and security reasons, all participants are requested to wear their meeting badges at all times during meetings, social functions and in the United Nations complex. The loss of a meeting badge should be reported to the Conference Management Unit located on the ground floor of UNCC behind the registration counter, so that a new one can be issued immediately.

III. Visa requirements for Ordinary Passport

5. According to the Immigration Bureau of Thailand, the following visa requirements are currently in place;

Burundi: Visa is required prior to entry.

Cambodia: 14 days stay without a visa

Ghana: Visa is required prior to entry.

Lao PDR: 30 days stay without a visa.

Liberia: Visa is required prior to entry.

Morocco: Visa is required prior to entry. There is a Royal Thai embassy in Rabat

Palestine: Visa is required prior to entry.

Rwanda: Visa is required prior to entry.

Uganda: Visa is required prior to entry.

Vietnam: 30 days stay without a visa

6. Participants from countries where a visa is required are requested to obtain an appropriate entry visa from the Thai diplomatic or consular missions at the point of origin or en route prior to entering Thailand.

The information provided above is accurate as at 16 January 2012. All participants are advised to consult with the Royal Thai Embassy/Consulate in their respective countries regarding the latest applicable immigration requirements prior to their departure.

IV. Weather

7. The weather in Bangkok is usually warm and humid. Light tropical clothing would be appropriate. The conference rooms where the meetings are to be held are air-conditioned and the temperature is maintained in the range of 23-24 degrees Celsius (73-75 degrees Fahrenheit).

V. Health and vaccination

8. Upon arrival at the port of entry in the Kingdom of Thailand, the participants who have traveled from or through the countries which have been declared Yellow Fever Infected Areas must provide an International Health Certificate proving that they have received a Yellow Fever vaccination.

As for those nationals of the countries listed below who have not traveled from/through those countries, such a certificate is not required. However, they should possess concrete evidence showing that their domicile is not in an infected area so as to prevent unnecessary inconvenience.

Following are the countries which are declared Yellow Fever infected areas:

- | | |
|-----------------|----------------|
| 1. Angola | 24. Guyana |
| 2. Argentina | 25. Kenya |
| 3. Bolivia | 26. Liberia |
| 4. Brazil | 27. Mali |
| 5. Benin | 28. Mauritania |
| 6. Burundi | 29. Niger |
| 7. Burkina Faso | 30. Nigeria |

8. Cameroon	31. Panama
9. Central Africa	32. Paraguay
10. Chad	33. Peru
11. Columbia	34. Rwanda
12. Congo Republic	35. Sao Tome & Principe
13. Cote d'Ivoire	36. Senegal
14. Democratic Republic of Congo	37. Sierra Leone
15. Ecuador	38. Somalia
16. Ethiopia	39. Sudan
17. Equatorial Guinea	40. Suriname
18. French Guiana	41. Tanzania
19. Gabon	42. Togo
20. Gambia	43. Trinidad & Tobago
21. Ghana	44. Uganda
22. Guinea	45. Venezuela
23. Guinea Bissau	

First-aid and emergency medical service is available at the Medical Centre, fourth floor, Service Building, during weekdays. The ESCAP Medical Officer and Nurse are available from 0730 to 1545 hours, with the exception of lunch hour from 1200 to 1245 hours. Appointments may be made through extensions 1352 or 1353.

The United Nations buildings are smoke-free areas. Smoking is permitted only in the designated areas outside of the buildings.

VI. Foreign currency declaration

9. Any person who brings or takes an aggregate amount of foreign currency exceeding US\$ 20,000 or its equivalent into or out of the Kingdom of Thailand shall declare such amount of foreign currency to a Customs Official. Failure to declare upon bringing foreign currency that exceeds the amount restricted by law or its equivalent into or out of the Kingdom of Thailand or making any false declaration to a Customs Officer is a criminal offence.

10. Currency exchange facilities are available at hotels and at the Siam Commercial Bank, United Nations Branch, located on the first floor of the Service Building (telephone extensions 2159 and 2160). It is open from 08:30 to 15:30 hours, with no lunch break, from Monday to Friday.

VII. Hotel accommodation

11. The following hotels have been designated as recommended hotels for which the room rates indicated below are inclusive of service charge and value added tax and are relatively close to ESCAP.

Name and address	Driving distance to UNCC (min.)	Room type	Daily room rates (Baht)	
			Single	Double
<p>Shangri-La Hotel ***** 89 Soi Wat Suan Plu, New Road, Bangkok Tel: (622) 236-7777 Fax: (622) 236-8579 E-mail: rossukone.pavalee@shangri-la.com, Website: http://www.shangri-la.com <i>Contact person:</i> Ms. Rossukone Pavalee</p>	30-40	Deluxe Room	4,500 ^{a/c}	5,000 ^{a/c}
<p>The Sukosol Bangkok ***** 477 Si Ayuthaya Road, Phayathai, Bangkok Tel: (622) 247-0123 Fax: (622) 247-0165 E-mail: reservations@siamhotels.com Website: http://www.siamhotels.com/siamcity <i>Contact person:</i> Ms. Ratchaneeekrit Khankath</p>	15-25	Deluxe	2,700 ^{a/c}	2,900 ^{a/c}

Name and address	Driving distance to UNCC (min.)	Room type	Daily room rates (Baht)	
			Single	Double
Amari Watergate Hotel & Spa ***** 847 Petchaburi Road, Bangkok Tel: (622) 653-9000 Fax: (622) 653-9045 E-mail: kanokwan.t@amari.com Website: http://www.amari.com/watergate <i>Contact person:</i> Ms. Kanokwan Ngiempaisal	20-30	Deluxe	2,900 ^{a/b/c}	3,100 ^{a/b/c}
Pullman Hotel and Resort ***** 8 Rangnam Road, Kweag Thanon-Phayathai, Rachathewi, Bangkok Tel: (622) 680-9999 Fax: (622) 680-9998 E-mail: convention@pullmanbangkokkingpower.com Website: http://www.pullmanbangkokkingpower.com <i>Contact person:</i> Ms. Ranithsorn Nitinopparatt	20-25	Superior Deluxe Executive Executive suite	2,996 ^{a/c} 4,066 ^{a/c} 5,136 ^{a/c} 6,206 ^{a/c}	3,210 ^{a/c} 4,280 ^{a/c} 5,350 ^{a/c} 6,420 ^{a/c}
Four Seasons Hotel ***** 155 Rajadamri Road, Bangkok Tel: (622) 126-8866 Fax: (622) 253-9195 E-mail: ak-on.ratsathanuwat@fourseasons.com Website: http://www.fourseasons.com <i>Contact person:</i> Ms. Ak-On Ratsathanuwat	30	Deluxe	3,900 ^{a/c}	4,600 ^{a/c}
Crowne Plaza Bangkok ***** Lumpini Park Hotel 952 Rama 4 Road, Bangkok Tel: (622) 632-9000 Fax: (622) 632-9001 E-mail: nantawan.rooncharoen@ihg.com Website: http://www.crowneplaza.com <i>Contact person:</i> Ms. Nantawan Rooncharoen	30	Superior	4,238 ^{a/c}	4,238 ^{a/c}

Name and address	Driving distance to UNCC (min.)	Room type	Daily room rates (Baht)	
			Single	Double
Pathumwan Princess Hotel ***** 444 MBK Center, Phayathai Road Pathimwan, Bangkok Tel: (622) 216-3700 Fax: (622) 216-3730 E-mail: ppmb@dusit.com Website: http://www.pprincess.com <i>Contact person:</i> Ms. Chadsama Nitchote	30	Superior	3,800 ^{a/c}	4,100 ^{a/c}
		Deluxe	4,100 ^{a/c}	4,400 ^{a/c}
Novotel Siam Hotel **** 392/44 Siam Square Soi 6 Rama 1 Road Pathumwan, Bangkok Tel: (622) 209-8888 Fax: (622) 255-1824 E-mail: jarunun_sales@novotelbkk.com Website: http://www.novotel.com <i>Contact person:</i> Ms. Jarunun Sripromma	30	Standard	3,237 ^{a/c}	3,237 ^{a/c}
		Superior	3,473 ^{a/c}	3,473 ^{a/c}
		Superior Corner	4,297 ^{a/c}	4,297 ^{a/c}
		Junior Suite	5,291 ^{a/c}	5,291 ^{a/c}
Royal Princess Larn Luang Hotel **** 269 Larnluang Road, Bangkok Tel: (622) 281-3088 Fax: (622) 280-1314 E-mail: rsvn@royalprincesslarnluang.com Website: http://www.royalprincesslarnluang.com <i>Contact person:</i> Ms. Benjarat Rusakul	5-10	Superior	2,500 ^{a/b/c}	2,700 ^{a/b/c}
		Deluxe	2,800 ^{a/b/c}	3,000 ^{a/b/c}
		Suite 1 bed Room	7,000 ^{a/b/c}	7,500 ^{a/b/c}
Grand China Princess **** 215 Yaowarat Road, Bangkok Tel: (622) 224-9977, 224-7997 Fax: (622) 224-7999 E-mail: sale@grandchina.com Website: http://www.grandchina.com <i>Contact person:</i> Ms. Phet-Anong Naksuthi	15-20	Deluxe	2,500 ^{a/b/c}	2,700 ^{a/b/c}

Name and address	Driving distance to UNCC (min.)	Room type	Daily room rates (Baht)	
			Single	Double
<p>Prince Palace Hotel **** 488/800 Bo Bea Tower Damrongrak Road, Klong Mahanak, Bangkok Tel: (622) 628-1111 Fax: (622) 628-1000 E-mail: wannajit@princepalace.co.th Website: http://www.princepalace.co.th <i>Contact person:</i> Ms. Wannajit Chulamakorn</p>	10-15	Superior	1,700 ^{a/b}	1,900 ^{a/b}
<p>Siam @ Siam Design Hotel & Spa **** 865 Rama 1 Road, Wangmai, Patumwan, Bangkok Tel: (622) 217-3000 Fax: (622) 217-3030 E-mail: dos@siamatsiam.com Website: http://www.siamatsiam.com <i>Contact person:</i> Ms. Prapaphan Chanapokakul</p>	15-20	Superior	2,800 ^{a/c}	3,000 ^{a/c}
<p>Nouvo City Hotel **** 2 Samsen 2, Samsen Road, Banglumphu, Pranakorn, Bangkok Tel: (622) 282-7500 Ext: 130 Fax: (622) 282-2134 E-mail: adam@nouvocityhotel.com Website: http://www.nouvocityhotel.com <i>Contact person:</i> Mr. Adam Phadungsilp</p>	5-10	Grand Deluxe	2,100 ^{a/b/c}	2,300 ^{a/b/c}
<p>Trang Hotel *** 99/1 Wisutkasat Road, Bangkok Tel: (622) 282-2141-4 Ext: 3101 Fax: (622) 280-3610 E-mail: guestservice@tuliphotelvasu.com Website: http://www.tranghotelbangkok.com <i>Contact person:</i> Mr. Pipek Autumtawa</p>	5-10	Superior Superior Premium Deluxe	1,300 ^{a/b} 1,500 ^{a/b} 1,700 ^{a/b}	1,300 ^{a/b} 1,500 ^{a/b} 1,700 ^{a/b}

Name and address	Driving distance to UNCC (min.)	Room type	Daily room rates (Baht)	
			Single	Double
Hotel Dé Moc (former Thai Hotel) *** 78 Prajatipatai Road, Bangkok Tel: (622) 282-2833 Fax: (622) 280-1299 E-mail: booking@hoteldemoc.com rsvn@buddygrouphailand.com Website: http://www.hoteldemoc.com <i>Contact person:</i> Mr. Simon Phimphong	5-10	Standard	1,300 ^{a/b}	1,500 ^{a/b}
		Superior	1,500 ^{a/b}	1,700 ^{a/b}

- a. *Inclusive of daily American breakfast, service charge and government tax.*
- b. *Complimentary transport services provided according to fixed schedules, from the hotel to UNCC in the morning and back to the hotel in the evening.*
**Hotel Dé Moc and Trang Hotel have one way transfer from hotel to UNCC.*
- c. *Free Internet Access.*

12. Participants are requested to contact the hotel directly at least 10 working days in advance and provide the participant's full name, date and time of check-in and check-out, flight numbers and contact details.

13. All rooms block-booked will be available to participants on a first-come, first-served basis and in accordance with the information provided in the online attendance-hotel reservation form. Any cancellations, postponements or other changes should be notified at least 48 hours in advance. Rooms not occupied in accordance with the latest advice will be held for 24 hours at the participant's expense and then released.

14. In the event that accommodation at any of the above-listed hotels is not available, the participants will be advised by the respective hotel. The secretariat will make every effort to arrange for suitable alternative accommodation, if requested.

VIII. Payment of hotel accounts

15. Before departure from Bangkok, participants are expected to settle directly with the respective hotels all accounts, including room charges and other expenses, such as for local and long-distance telephone calls, Internet use, business center use, laundry, room and hotel transportation services, mini-bar items, as well as restaurant and bar services. Participants are also responsible for any charges incurred with respect to rooms remaining vacant owing to late arrival or rescheduled departure for which inadequate prior notice is given.

IX. Transport from and to Airport

16. Participants should make their own transportation arrangements from Suvarnabhumi Airport to their respective hotels. Limousine, metered-taxi and bus services are readily available at the airport. Detailed information about Suvarnabhumi Airport can be found at <http://www.airportsuvarnabhumi.com>. Please note that the Don Muang Airport, the former Bangkok International Airport, currently handles domestic flights only.

17. To avail themselves of the limousines and public metered-taxi services as indicated above, **it is strongly recommended that participants contact only the authorized officials at the counters located in the airport arrival zone.** The officials, upon contact, will issue a ticket for the assignment of either a limousine or a public metered-taxi for transporting passengers to the desired destination. Participants may access public taxi counters by exiting gates 3 or 9 of the arrival zone in Survarnabhumi Airport.

In addition to toll fees, there is a 50 Baht surcharge to be added to the meter charge from airport to the city.

X. Transport to attend Sessions

18. Most hotels indicated in paragraph 17 provide complimentary transport, according to fixed schedules, between the hotels and UNCC. Otherwise, participants would have to make their own transport arrangements for attending meetings.

XI. Internet services

19. Eight PCs with high-speed Internet connection are available in the UNCC Internet Café on level 1, UNCC, for the use of participants free of charge. In addition, free wireless internet access is also available in all conference and meeting rooms and public areas of the UNCC.

XII. Catering services

20. Catering services are available at the Cafeteria, which is located on level 1 of the UNCC, from 1100 to 1400 hours. Rajapruek Lounge, located on the ground floor of the UNCC, is open from 0700 to 1700 hours on Monday through Thursday, and from 0700 to 1900 hours on Friday. The Canteen on the ground floor of the Service Building is open from 0700 to 1300 hours. In addition, a Coffee Corner serving sandwiches, pastries, coffee/tea and soft drinks, located on level 1, UNCC, is open from 0700 to 1700 hours.

XIII. Communications

21. Mail intended for participants during the session should be addressed as follows:

(Name of delegate)
c/o ESCAP secretariat
United Nations Building
Rajdamnern Nok Avenue
Bangkok 10200
Thailand
Fax:(662)288-3022, (662)288-1000
E-mail address: escap-conference-services@un.org

XIV. Library facilities

22. ESCAP Library facilities are available on the first floor, Service Building from 0730 to 1600 hours, Monday through Friday. For details on the use of the ESCAP Library facilities, please consult the staff on duty at the Library or call extensions 1330 and 1360. Further information about the ESCAP Library can be found at www.unescap.org/unis/library.

XV. Banking facilities

23. Banking services are available at the Siam Commercial Bank, United Nations Branch, located on the first floor of the Service Building, from 0830 to 1530 hours during weekdays. (telephone extensions 2168 and 2169).

XVI. Postal services

24. Postal services are available at the Post Office, United Nations Branch, located on the ground floor of UNCC. It is open from 0800 to 1600

hours, Monday through Friday. The Post Office can be contacted at extensions 1260 and 2114.

XVII. Souvenir shop

25. The souvenir shop is located on the first floor of UNCC.

XVIII. Travel agent

26. American Express Travel office is located on the first floor, Service Building, next to the Siam Commercial Bank which is open from 0800 to 1630 hours weekdays. AMEX office can be contacted at extensions 2820, 2821, 2822, 2823 and 2824.